



## YOUTH REGISTRATION FORM "How To" TIPS, PAGE 1

"Why Not!!?" is on Thursday, 10/25/18 at the Crowne Plaza, Warwick  
Check-In is 8:15 - 9:15am | Youth Conference Day is 9:30am - 3:00pm.

Find out more at [ADVOCATESINACTION.ORG](http://ADVOCATESINACTION.ORG)

PHONE: 1-877-532-5543 | E-MAIL: [CONFERENCE@ADVOCATESINACTION.ORG](mailto:CONFERENCE@ADVOCATESINACTION.ORG)



2018 Conference Day GROUP REGISTRATION

Name of Contact Person from Page 1:  
Betty White

List the FIRST and LAST name of each attendee as they would like it to appear 12:15. Check the box to let us know how many people in your group are staying requests for each attendee. Remember: **EVERYONE** who attends must be

ATTENDEE INFORMATION	
1. First: Betty Accommodations Request: n/a	Last: White
2. First: Elmer Accommodations Request: pureed diet	Last: Pudd
3. First: Mary Accommodations Request: wheelchair user	Last: Poppins
4. First: Shirley Accommodations Request: vegetarian	Last: Temple
5. First: Accommodation	
6. First: Accommodation	

Click to "SAVE AS"

- ☐ You can list six (6) attendees per YOUTH REGISTRATION FORM.
- ☐ Everyone who is attending must register (*including support staff*)
- ☐ If you have more than 6 attendees, use a 2nd form.
- ☐ Use the same GROUP CONTACT PERSON on each registration form.
- ☐ If you're sending multiple forms, follow the instructions below to CUSTOM NAME them. Add a SEQUENCE NUMBER to the new name.

i.e.: *White, Betty 2018 Youth Registration-1.pdf*; *White, Betty 2018 Youth Registration-2.pdf*

**PLEASE NOTE: SPACE IS LIMITED!**

*In order to accommodate as many people as possible, we reserve the right to limit the number of attendees per school.*  
We'll call your Group CONTACT PERSON ASAP if it looks like we need to do this.

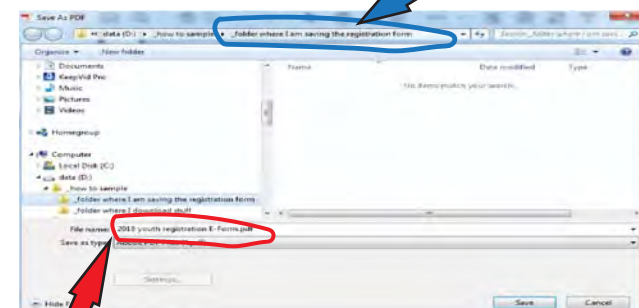
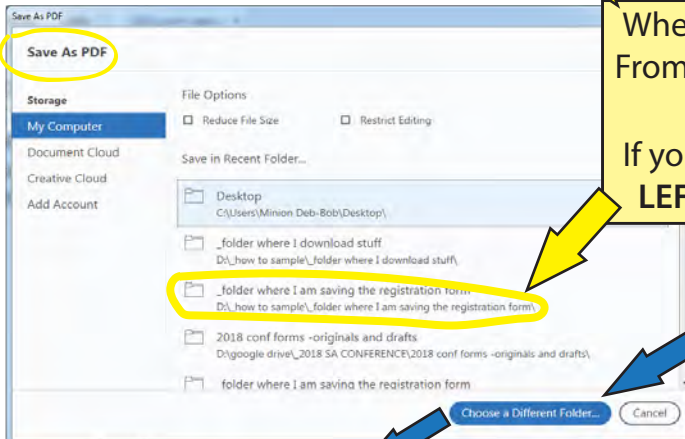
**\*SAVE FIRST, THEN PRINT\***

Save your COMPLETED REGISTRATION FORM:  
*avoid accidentally losing your work!*

After you save it, go ahead and LEFT CLICK to PRINT a hard copy.

When you click "SAVE AS", a dialogue box opens. From here, you can choose the DESTINATION FOLDER for your completed Registration Form. If you see the DESTINATION FOLDER you want listed, LEFT CLICK on it to save your file in that folder.

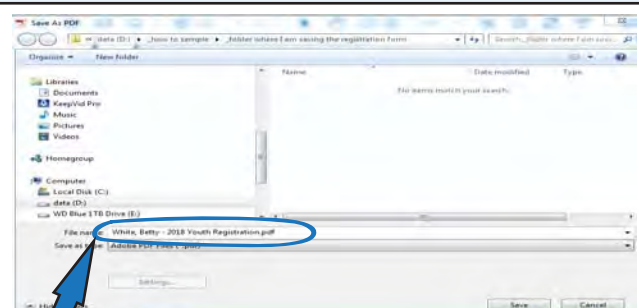
If you don't see the one you want, LEFT CLICK on the "CHOOSE A DIFFERENT FOLDER" button. This will open the FILE EXPLORER so you can navigate to the folder you want, or create a new DESTINATION FOLDER to use.



This is the **original file name**. Remember to CUSTOM NAME it when you're ready to save and send us the form.

**DON'T USE THE ORIGINAL NAME:**

**"2018 Youth Registration E-Form.pdf"**



To CUSTOM NAME your form, use "SAVE AS" and add the "LAST, FIRST" of the CONTACT PERSON to the filename.

**DO SAVE WITH A NEW NAME:**

**"White, Betty-2018 Youth Registration.pdf"**

Name of Contact Person from Page 1:

Betty White

Make sure your CONTACT PERSON is registered if they plan to attend the conference.

List the FIRST and LAST name of the person who will be staying for lunch. Lunch will be served at 12:15. Check the box to let us know if you are a vegetarian, vegan, or have any other dietary or other accommodation requests for each attendee. Remember: **EVERYONE** who attends must be registered.

**REGISTER BY FRIDAY, OCTOBER 12TH** to attend the Conference Day for FREE!

# ATTENDEE INFORMATION

ATTENDEE:	Reg Type
<p>First: Betty</p> <p>Last: White</p> <p>Accommodations Request: n/a</p>	<p><input type="radio"/> 9:30am - Noon <b>NOT EATING LUNCH</b></p> <p><input checked="" type="radio"/> 9:30am - 3pm <b>STAYING FOR LUNCH</b></p>
<p>First: Elmer</p> <p>Accommodations Request: pureed diet</p>	<p><input type="radio"/> 9:30am - Noon <b>NOT EATING LUNCH</b></p> <p><input checked="" type="radio"/> 9:30am - 3pm <b>STAYING FOR LUNCH</b></p>
<p>First: Mary</p> <p>Accommodations Request: wheelchair user</p>	<p><input checked="" type="radio"/> 9:30am - Noon <b>NOT EATING LUNCH</b></p> <p><input type="radio"/> 9:30am - 3pm <b>STAYING FOR LUNCH</b></p>
<p>First: Shirley</p> <p>Accommodations Request: vegetarian</p>	<p><input type="radio"/> 9:30am - Noon <b>NOT EATING LUNCH</b></p> <p><input checked="" type="radio"/> 9:30am - 3pm <b>STAYING FOR LUNCH</b></p>
<p>First:</p> <p>Accommodations Request:</p>	<p><input type="radio"/> 9:30am - Noon <b>NOT EATING LUNCH</b></p> <p><input type="radio"/> 9:30am - 3pm <b>STAYING FOR LUNCH</b></p>
<p>First:</p> <p>Accommodations Request:</p>	<p><input type="radio"/> 9:30am - Noon <b>NOT EATING LUNCH</b></p> <p><input type="radio"/> 9:30am - 3pm <b>STAYING FOR LUNCH</b></p>

We have a VERY LIMITED BUDGET! Please let us know whether or not you're STAYING FOR LUNCH.

The hotel can accommodate a PUREED DIET, and other requests if they know in advance.

Please include info if an attendee uses a WHEELCHAIR, WALKER, ETC. These details will help us plan the room set-up.

**EVERYONE WHO ATTENDS MUST BE REGISTERED!** Registration must be done in advance. We cannot offer same day registrations. Please include ACCOMMODATION REQUESTS for all of the people in your group.

**SAMPLE YOUTH REGISTRATION FORM**

Click to "SAVE AS"

Click to PRINT